



WVPT-DT, Staunton, Virginia
WVPY-DT, Front Royal, Virginia

EEO PUBLIC FILE REPORT
June 1, 2009 – May 31, 2010

RECRUITMENT SOURCES USED FOR FULL-TIME VACANCIES

Appendix A includes a list of recruitment sources, indicating name, address, contact person and telephone number of each. Sources with an asterisk (*) denote organizations that have requested notification of full-time job vacancies.

FULL-TIME POSITIONS FILLED; RECRUITMENT SOURCES USED
[With Hiree's Recruitment Source Noted in Brackets]

Employment Unit did not make any full-time hires during the 12-month reporting period.

TOTAL INTERVIEWEES FOR FULL-TIME POSITIONS

See above.

NUMBER OF INTERVIEWEE REFERRALS FROM SOURCES USED

See above.

SUPPLEMENTAL OUTREACH ACTIVITIES

See Appendix B.

A. RECRUITMENT SOURCES

#	Recruitment Source	Contact	Address	Phone
1	Daily News Record (circulation app 33,000)	www.dnronline.com	P.O. Box 193 231 Liberty Street Harrisonburg VA 2280	540/574-6210
2	The News Virginian (circulation app 9,000)	Marsha Grim	544 W. Main Street Waynesboro VA 22980	540/886-3400 540/932-3553
3	The News Leader (circulation app 19,000)	www.newsleader.com	POB 59 Staunton VA 24402	540/885-7387 540/213-9143 f-540/885-8779
4	The Daily Progress (circulation app 32,000)	Lisa Green	POB 9030 Charlottesville VA 22902	434/978-7202
5	The Washington Post	Contact assigned on placement	1150 15 th St NW Washington DC 20001	202/334-4100
6	USA Today	Contact assigned on placement	7950 Jones Branch Drive McLean VA 22108	703/854-3400
7	Winchester Evening Star	Stacy Hartley	2 N. Kent Street Winchester VA 22601	540/667-3200 ext-248
8	Northern Virginia Daily	Susan O'Connor	North Holiday Street Strasburg VA 22657	800/296-5137 ext-173
9	Richmond Newspapers	Classified Dept	20 Franklin St Petersburg, VA 23803	804/524-9723
10	The Roanoke Times	Gloria McAllister	201-209 Campbell Ave Roanoke VA 24016	540/981-3211 540/981-3411 f-540/981-3365
11	Current	Danielle Mungin	1612 K. St NW suite 704 Washington DC 20006	202/463-7055 ext- 36
12	Broadcasting and Cable Magazine	Classified Dept	1627 K St NW Washington, DC 20006	202/293-5361
13	PBS	JobPostings		
14	CPB Jobline	JobPosting	901 E. Street NW Washington DC 20004	202/393-1045
15	VA Association of Broadcasters	Peter Easter www.vabonline.com	630 Country Green Ln. Charlottesville, VA 22902	434-977-3716
16	National Association of Broadcasters -	Karen Hunter www.nab.org	1771 N Street NW Washington, DC	202-429-5498
17	Virginia Employment Commission	www.valleywork.com	1909A East Market St. Harrisonburg, VA 22801	540/434-2513
18	*Working Women's Forum	President	Rt 2 Box 44 New Market VA 22844	
19	John Mann U.	Lorenzo Hill	119 E. Cork Street	540/667-7774

	Methodist Church		Winchester VA 22601	
20	Howard University	Career Development Dept	2400 6 th Street NW Washington DC 20059	202/806-7513 f- 202/462-4267
21	James Madison University	Denise Meadows http://www.formsite.com/jmufinaid/jld_posting/	Harrisonburg VA 22807	540/568-6555
22	James Madison University	David Chase www.jmu.edu/aacd/inter-viewing/employers/postajob.htm	Harrisonburg, VA 22807	540-568-6229
23	James Madison University	Sylvia Whitney sylvia@bbbshr.org	Hispanic Services Council Harrisonburg, VA 22807	
24	Blue Ridge Community College	Elizabeth Hall, Student Services Coordinator careers@brcc.edu	POB 80 Weyers Cave 24486	540-234-9261
25	Mary Baldwin College	sena@mbc.edu	New & Frederick Street Staunton VA 24401	540-887-7221
26	Eastern Mennonite University	Hellen Nafziger nafzigh@emu.edu	1200 Park Rd Harrisonburg VA 22802	540/432-4000 540/432-4131
27	Bridgewater College	ocs@bridgewater.edu	Office of Career Services 402 East College St. Bridgewater, VA 22812	540-8285371
28	Radford University	Kathy Jordan	East Main St. Radford, Va. 24142	540/831-5000 540/831-5373 f-540/831-5374
29	Lord Fairfax Community College	Paula Cooper	173 Skirmisher Lane Middletown, VA 22645	1-800-906-5322 Ext-7160
30	Virginia Commonwealth University	Broadcast Media Placement Nicole Footen fax: 804-828-2660	910 W Franklin St. Richmond, VA 23284	804/828-1645 804/828-7299
31	Washington & Lee University (NAACP office)	barnesk@WLU.edu	W&L University POB 5122 Lexington VA 24450	540/458-8730
32	National College of Business & Technology	Barbara Carson-Campbell bcarson-campbell@ncbt.edu	51B Burgess Rd. Harrisonburg, VA 22801	540-432-0943
33	George Washington University	www.gwired.gwu.edu/career	Career Center 1922 F St. NW Washington, DC 20052	202-994-6495
34	Norfolk State University	careerservices@nsu.edu	Mass Comm. 700 Park Ave.	757-823-8330

			Norfolk, VA 23504	
35	Old Dominion University	Andrea Harrell aharrell@odu.edu	Career Mgt 2202 Webb Center Norfolk, VA 23529	757-683-4388
36	Virginia Tech	Betsy McCoy betsy.mccoy@vt.edu	Blacksburg, VA	540-231-8089
37	Mass VO Tech	jwest@rockingham.K12.va.us	325 Pleasant Valley Rd Harrisonburg, VA 22801	540-434-5961
38	West Virginia University	http://simpleforms.scripts.wvu.edu/journals/postajob/	School of Journalism, PO Box 6201 Morgantown WV 26506	
39	Broadcasting Institute of Maryland	nb@bim.org	7200 Harford Rd. Baltimore MD 21234	434-254-2770
40	TVjobs	Mark Holloway www.tvjobs.com		
41	WHSV TV3	Candice Minor www.whsv.com	50 North Main St. Harrisonburg, VA 22802	540-433-9191
42	*CSB School of Broadcasting	David M. Churchwell, Campus Coordinator jobs@gocsb.com	2170 Crystal Plaza Arcade #28 Arlington VA 22202	703/415-7600
43	WVPT.net	Donna Meyerhoeffer	298 Port Republic Road Harrisonburg VA 22801	540/434-5391
44	WVPT internal posting	Donna Meyerhoeffer	298 Port Republic Road Harrisonburg VA 22801	540/434-5391

WVPT/WVPY broadcasts, periodically, 15-second announcements notifying the public that organizations that recruit job seekers may request the station include them on its outreach referral list. In the above list of recruitment sources, we have placed an asterisk (*) next to any source that has requested notifications.

B. Supplemental Outreach Initiatives:

In addition, the WVPT employment unit engages in outreach activities that help provide information about opportunities in broadcasting not related to specific job openings.

Category/Description	Contacts/Time Period/WVPT Contact
<p>Intern Program</p> <p>Information flyer for year-round program.</p> <p>Interns gain hands-on experience in many of the facets of broadcast operations, such as production of taped and live shows, marketing and development and corporate communications</p> <p>During the reporting period, the intern program included 8 students from James Madison University and 1 from Bridgewater College. The interns worked in the following departments: Creative Services, Education Services, and Development</p>	<p>Distributed to: James Madison University, Harrisonburg, VA; University of Virginia, Charlottesville, VA; Eastern Mennonite University, Harrisonburg, VA; Mary Baldwin College, Staunton, VA; Bridgewater College, Bridgewater, VA; Lord Fairfax Community College, Winchester, VA; Blue Ridge Community College, Weyers Cave, VA, Radford University, Radford, VA</p> <p>Email contact with schools before the semesters. Supervised by Barbara Roadcap, WVPT Volunteer/Intern Coordinator</p>
<p>Federal Work Study Program</p> <p>In addition, four students from James Madison University worked in the following departments: Education Services, Development, Administration, Creative Services and Programming</p>	<p>4 students–James Madison University, Harrisonburg, VA 2009-2010 school year Supervised by Barbara Roadcap, WVPT Volunteer/Intern Coordinator.</p>
<p>Career/Job Fair(s)</p> <p>Discuss broadcasting careers with participants. Receive resumes from participants.</p>	<p>-Eastern Mennonite University, Harrisonburg, VA September 16, 2009 Barbara Roadcap, WVPT Volunteer/Intern Coordinator -Bridgewater College, Bridgewater, VA September 23, Fall, 2009 Barbara Roadcap, WVPT Volunteer/Intern Coordinator</p>
<p>Business Fair(s)</p> <p>Raise awareness of public broadcasting careers. Receive resumes from attendees</p>	<p>-Frederick County Job Fair, July 22 2009 Barbara Roadcap, WVPT Volunteer/Intern Coordinator</p>
<p>Community Tours</p> <p>Toured the studio and technical operations and broadcast operations centers with three community groups and two Scout groups. Offered volunteer and intern information to groups.</p>	<p>Fall and Winter 2009; and Spring 2010 Barbara Roadcap, WVPT Volunteer/Intern Coordinator Home School Organizations – 2 Boy Scouts – 3 Private Schools – 1</p>

<p>Engineer/Production Cross Training Engineering staff/production staff cross train in aspects of master control and taped/live studio productions Training allows staff to increase job knowledge and be promoted from within</p>	<p>Year-round Supervised by: Tony Mancari, WVPT Chief Operations Officer John Harper, Engineering Manager George Lilly, Corporate Creative Services Manager</p>
<p>National PBS Development Conference, Austin TX</p> <p>WVPT Volunteer/Intern Coordinator was invited speaker at the Conference as a Trustee of the National Friends Board of Public Broadcasting.</p>	<p>Spring 2010 Barbara Roadcap, WVPT Volunteer/Intern Coordinator</p>
<p>Volunteer Vine Newsletter</p> <p>lists opportunities for various job functions/events</p> <p>Pamphlets/flyers available on camera operation, internships, and volunteerism.</p>	<p>Newsletter – emailed quarterly to 2800 businesses, groups and individual volunteers Pamphlets/flyers – available year-round to businesses, civic/church groups and individuals and all are also on the website Edited by Barbara Roadcap, WVPT Volunteer/Intern Coordinator Distributed by WVPT staff</p>
<p>Rockingham County Fair (<i>voted one of the top ten fairs in the country</i>)</p> <p>Booth displaying activities and opportunities available at WVPT</p>	<p>August 17-22, 2009 Barbara Roadcap, WVPT Volunteer/Intern Coordinator</p>
<p>Volunteer Fair</p> <p>Activities/Events available to High School Students for the school year and summer.</p>	<p>Broadway High School, Broadway, VA Fall, 2009 Barbara Roadcap, WVPT Volunteer/Intern Coordinator</p>